NAAC A+ Accredited & UGC 12(B) Status Holder
Assam down town University
Established Vide The Assam Act. No. VIII of 2010, Gazette No. LGL.9/2010/11
Promoted by: down town Charity Trust

Memo No: AdtU/R/2026-27/Nov/19/001 **Date: 19-11-2026**

CIRCULAR

Invitation to Capacity Development Workshop on "From Blank Page to Approved Curriculum"

This is to inform all faculty members in different cadres under AdtU that a Capacity Development Workshop has been scheduled on Curriculum Design, Outcome-Based Education and Innovative Teaching-Learning Practices, titled **"From Blank Page to Approved Curriculum".** The workshop is an outcome of months of intense deliberation towards development of a curriculum which is expected to be at par with the global standards and industry expectations. The details of the workshop are given as under-

- **Date : 24 November 2026 (Tuesday)**
- **Time : 11:00 AM Onwards**
- **Venue : Auditorium 4, 5th Floor, Block K (Bornadi Block)**

The workshop aims to strengthen faculty members' skills in curriculum development, CO-PO-PSO mapping, lesson planning, assessment and evaluation, and the use of Project-Based Learning (PBL), case studies and experiential learning. The session will include practical training and sharing of best practices to support effective academic frameworks and quality programme delivery across all the Faculties of Study.

The workshop has been strategically planned on a day which is a Holiday for Students and can enable all faculty members to join the important workshop without worrying about student engagement.

Attending this workshop is mandatory as directed by the Competent Authority. Therefore, the respective Deans are requested to be present in the workshop and ensure mandatory participation of all faculty members under their Faculty of Study and avoid sanctioning leaves on that day unless it is unavoidable.

Issued with due approval of competent authority.

(Dr. Nitul Jyoti Das)
Additional Registrar (General Academic Governance),
Assam down town University.

Copy for favour of their information to:

1. Executive Secretary to Chancellor, AdtU
2. Asst. Manager- Office of Vice Chancellor, AdtU
3. Sr. Officer - Office of the Pro-Vice Chancellor, AdtU
4. P.S. to Dean of Studies, AdtU
5. P.A. to Managing Trustee, dtCT
6. P.A. to Resident Trustee, dtCT
7. **Chairperson/Dean/Director/Associate Dean/ HoD (For circulation)**
8. Office of the Controller of Examinations, AdtU
9. All Officers (Admin/Academic/IT/Accounts/Admission/Marketing/Legal/ Placement/Library/CLPPD/IQAC)
10. HR Office
11. **Notice Boards/Message Desk (For display)**
12. Office file (for record)