NAAC A+ Accredited & UGC 12(B) Status Holder
Assam down town University
Established Vide The Assam Act. No. VIII of 2010, Gazette No. LGL.9/2010/11
Promoted by: down town Charity Trust

Memo No: AdtU/R/2026-27/Nov/04/003 **Date: 04-11-2026**

CIRCULAR

Constitution of the Institutional Biosafety Committee (IBSC)

All biosafety-related research, laboratory activities, and projects conducted within the University shall be referred to the following IBSC for review and approval, as applicable, in accordance with national biosafety guidelines and University regulations.

Sl. No.	Name	Designation	Designation in the Committee
1	Prof. (Dr.) Mahendra Kumar Modi	Executive Dean AdtU, Guwhati, Assam, India	Chairperson
2	Prof. (Dr.) Subhash Medhi	Professor & Head Department of Bioengineering & Technology, GU-IST, Gauhati University, Guwhati-14, Assam, India	External Expert
3	Dr. P.C. Sarma	Chairperson, Faculty of Allied & Healthcare Science, AdtU, Assam, India	Biosafety Officer, AdtU
4	Prof. (Dr.) Utpal Bora	Professor & Head, Department of Biosciences & Bioengineering, IIT Guwahati, Assam, India	DBT Nominee
5	Prof. (Dr.) Eeshan Kalita	Professor and Head Dept. of Molecular Biology & Biotechnology, Cotton University, Guwahati-1, Assam, India	DBT Nominee
6	Prof. (Dr.) Sujoy Bose	Professor, Dept. of Biotechnology, Gauhati University, Guwahati-14, Assam, India	DBT Nominee
7	Prof. (Dr.) Saikat Sen	Professor & Dean, Faculty of Pharmaceutical Science, AdtU, Assam, India	Member
8	Prof. (Dr.) Jogen Ch. Kalita	Professor & Dean, Faculty of Science, AdtU, Assam, India	Member
9	Prof. (Dr.) Manash Pratim Sarma	Professor, Faculty of Science, AdtU, Assam, India	Member
10	Dr. Suman K Samanta	Associate Dean (Research), Faculty of Science, AdtU, Assam, India	Member
11	Dr. Dapkupar Wankhar	Dean (i/c) Faculty of Allied & Healthcare Science, AdtU, Assam, India	Member
12	Dr. Dhananjay Kumar	Assistant Professor Faculty of Agricultural Sciences and Technology, AdtU, Assam, India	Member
13	Ms. Barasha Mali	Clinical Instructor Faculty of Science, AdtU, Assam, India	Member
14	Ms. Anesha Chanda	Laboratory Instructor CIF, Faculty of Science, AdtU, Assam, India	Member

15	Mr. Zafaryal Hady Hussain	Senior Assistant Manager, Estate, AdtU, Assam, India	Member
16	Dr. Bhrigu Bhuyan	Assistant Professor Faculty of Science, AdtU, Assam, India	Member Secretary
17	Dr. Kaustuvmani Patowary	Assistant Professor Faculty of Science, AdtU, Assam, India	Joint Member Secretary

Terms of Reference (ToR)

1. The Chairperson, Member Secretary, and members of the IBSC shall hold office for a period of three years from the date of their nomination or until reconstituted by the University, whichever is earlier. They shall be eligible for re-nomination as per the University's policy.

2. The Chairperson shall preside over all meetings of the IBSC, provide leadership to the Committee, ensure effective functioning, and approve the recommendations and decisions of the Committee.

3. The Member Secretary and Joint Member Secretary shall be responsible for convening and conducting IBSC meetings with the approval of the Chairperson, preparing the agenda, recording and maintaining the minutes of meetings, coordinating the review of proposals, maintaining committee records, and communicating the decisions of the IBSC to the investigators and relevant authorities.

4. In case of any discrepancy, the decision of the Hon'ble Vice Chancellor shall be final.

Issued with due approval of competent authority.

(Dr. Ashim Barman)
Registrar,
Assam down town University.

Copy for favour of their information to:

1. Executive Secretary to Chancellor, AdtU
2. Asst. Manager- Office of Vice Chancellor, AdtU
3. Sr. Officer - Office of the Pro-Vice Chancellor, AdtU
4. P.S. to Dean of Studies, AdtU
5. P.A. to Managing Trustee, dtCT
6. P.A. to Resident Trustee, dtCT
7. **Chairperson/Dean/Director/Associate Dean/ HoD (For circulation)**
8. Office of the Controller of Examinations, AdtU
9. All Officers (Admin/Academic/IT/Accounts/Admission/Marketing/Legal/ Placement/Library/CLPPD/IQAC)
10. HR Office
11. **Notice Boards/Message Desk (For display)**
12. Office file (for record)