



NAAC A+ Accredited & UGC 12(B) Status Holder

Assam down town University

Established Vide The Assam Act. No. VIII of 2010, Gazette No. LGL.9/2010/11

Promoted by: **down town**
Charity Trust

Memo No: AdtU/R/2026-27/Oct/15/002

Date: 15/10/2026

CIRCULAR

Addendum -AdtU Scheme for the Award of Research Fellowship for PhD Scholars

This is for the information of all concerned that, in accordance with the AdtU policy titled “AdtU Scheme for the Award of Research Fellowship for PhD Scholars- Amendment,” notified vide Memo No. AdtU/R/2025-26/1256 Date: 04-06-2026, the “clause 3.8: The Supervisor of a JRF/SRF may act as the corresponding author for publications in which the JRF/SRF is the first author. However, such publications shall not be claimed by the Supervisor/Mentor/any other faculty member in their credit of publication for the purpose of promotion/reward and shall not reflect in ERP. For example, if a JRF is mandated to publish “x” number of papers in a year as the 1st author, for this “x” number the faculty/supervisor/guide won't claim any credit for this in ERP. However, any paper in addition to “x” with the student can be claimed by the faculty/supervisor/guide and put in the EPR.

This may read as “Clause 3.8: For publications of a JRF/SRF as the first author, their Supervisor/Guide as the corresponding author shall be able to claim a **weightage of 0.5** for each paper. While uploading such publications in the ERP, it shall be clearly indicated that the publication weightage is being shared between the JRF/SRF and the Supervisor/Guide. For the purpose of research rewards and other applicable benefits associated with such publications, the corresponding author (Supervisor/Guide) shall be eligible to claim the reward or benefit only for publications in excess of the prescribed mandatory minimum number of publications required to be fulfilled by the JRF/SRF. Neither the Supervisor/Guide nor JRF/SRF shall claim rewards/other benefits for publications which are the respective number of prescribed mandatory requirement of publications in the case of both the Supervisor/Guide and JRF/SRF”.

Issued with due approval of the competent authority.

(Dr. Ashim Barman)
Registrar,
Assam down town University.

Copy for favour of their information to:

1. Executive Secretary to Chancellor, AdtU



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2. Asst. Manager- Office of Vice Chancellor, AdtU
3. P.A. to Pro-Vice Chancellor, AdtU
4. P.S. to Dean of Studies, AdtU
5. P.A. to Managing Trustee, dtCT
6. P.A. to Resident Trustee, dtCT
7. **Chairperson/Dean/Director/Associate Dean/ HoD (For circulation)**
8. Office of the Controller of Examinations, AdtU
9. All Officers (Admin/Academic/IT/Accounts/Admission/Marketing/Legal/
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