



NAAC A+ Accredited & UGC 12(B) Status Holder

Assam down town University

Established Vide The Assam Act. No. VIII of 2010, Gazette No. LGL.9/2010/11

Promoted by: **down town**
Charity Trust

Memo No: AdtU/R/2026-27/Sep/23/002

Date: 23-09-2026

CIRCULAR

Reconstitution of committee for Outreach Activities in the Adopted Villages of AdtU

As directed by the competent authority, this is to inform all concerned that the committee for Outreach Activities, especially in the Adopted Villages of AdtU, notified vide AdtU Memo No: AdtU/R/2024-25/549, Dated 12-06-2025, is reconstituted to conduct Outreach Activities in the Adopted Villages of AdtU with the following members:

Sl. No.	Name	Designation	Designation In Committee
1	Prof. Bandana Dutta	Dean of Studies	Advisor
2	Dr. Daisy Sharma	Associate Professor, Faculty of Science	Chairperson
3	Dr. Shyam B. Choudhury	Assistant Professor, Faculty of Humanities and Social Sciences	Co-Chairperson
4	Dr. Pramod Kumar	Associate Professor, Faculty of Commerce and Management	Member
5	Dr. Joseph Yakin	Deputy Director, Events	Member
6	Ms. Lopamudra Saikia	Deputy Manager, IQAC	Member
7	Dr. Dipankar Saikia	Assistant Professor, Faculty of Agricultural Sciences & Technology	Member
8	Dr. Rizwan Ahmed	Assistant Professor, Faculty of Agricultural Sciences & Technology	Member
9	Dr. Biswajyoti Das	Assistant Professor, Faculty of Engineering	Member
10	Ms. Krishna Das	Assistant Professor, Faculty of Engineering	Member
11	Dr. Jyoti Prasad Kalita	Assistant Professor, Faculty of Commerce and Management	Member
12	Dr. Archana Barman	Assistant Professor, Faculty of Commerce and Management	Member
13	Mr. Virat Debnath	Assistant Professor, Faculty of Allied and Healthcare Sciences	Member
14	Dr. Rajib Mandal	Assistant Professor, Faculty of Allied and Healthcare Sciences	Member
15	Mr. Jyotirmoy Bhattacharyya	Assistant Professor, Faculty of Pharmaceutical Science	Member
16	Dr. Ankan Bhowmik	Assistant Professor, Faculty of Pharmaceutical Science	Member



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17	Dr. Mrinalini Saikia (PT)	Assistant Professor, Faculty of Physiotherapy and Rehabilitation	Member
18	Dr. Anjan Sarma	Assistant Professor, Faculty of Physiotherapy and Rehabilitation	Member
19	Ms. Lucie Boro	Assistant Professor, Faculty of Humanities and Social Sciences	Member
20	Dr. Amreen Razzak	Assistant Professor, Faculty of Humanities and Social Sciences	Member
21	Mr. Rajveer Singh Sethi	Assistant Professor, Faculty of Science	Member
22	Dr. Sarita Barman	Assistant Professor, Faculty of Science	Member
23	Dr. Ritismita Devi	Assistant Professor, Allied and Healthcare Sciences	Member
24	Ms. Eirene Barua	Assistant Professor, Faculty of Computer Technology	Member
25	Ms. Neshe ET Konyak	Lecturer, Faculty of Nursing	Member
26	MS. Sanjukta Gogoi	Lecturer, Faculty of Nursing	Member
27	Ms. Sridima Khersa	Lecturer, Faculty of Nursing	Member
28	Ms. Arjina Begum	Lab instructor, Hospitality and Tourism Management	Member
29	Dr. Samarjit Das	Associate Professor, Faculty of Computer Technology	Member
30	Dr. Aditya Bhatta	Associate Dean, Faculty of Humanities and Social Sciences	Member Secretary
31	Dr. Swagata Devi	Assistant Professor, Faculty of Engineering	Joint Member Secretary

Terms of Reference:

1. The committee will report to the Dean of Studies on various activities undertaken and will submit the report of accomplishment, with a geo-tagged photograph, to the Secretariat of Vice Chancellor, P.S. to Dean of Studies, Office of the Registrar, and IQAC.
2. The Committee will conduct various outreach activities, especially in the adopted villages for the development of the villages and their people, which may be related to livelihood, agriculture, hygiene and sanitation, nutrition counseling, health checkup, hands-on training, literacy etc.
3. The activities mentioned are indicative only. The committee may come up with other initiatives which can be beneficial for the villagers.
4. The committee will conduct at least 1 activity in each of the villages every month.
5. The committee shall identify some new villages for initiating outreach activities for their socioeconomic development and should prepare the status of each village, through a systematic survey before conducting activities.



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6. The work conducted on already adopted villages should be recorded and presented at a meeting attended by the respected Dean of Studies and the Hon'ble Vice Chancellor.

7. A list of the adopted villages and schools is given as under:

- 1) Bonda Garo Basti Village:
 - i. Bonda Anchalik M.E School.
 - ii. Bonda High School.
 - iii. Bonda Anchalik Ucha Madhamik School.
 - iv. Bonda Anganwadi School.
- 2) Bengnabari Village:

Begnabari Anganwadi School.
- 3) Tamulbari Village:

Tamulbari Anganwadi School.
- 4) Tintukara Village:

Tintukara L.P School.
- 5) Rajabari Village:
 - i. Rajabari L.P School.
 - ii. Rajabari Anganwadi School.

This circular supersedes the previous circular vide AdtU Memo No: AdtU/R/2024-25/549, Dated 12-06-2025.

Issued with due approval of competent authority.

(Dr. Ashim Barman)
Registrar,
Assam down town University.

Copy for favour of their information to:

1. Executive Secretary to Chancellor, AdtU
2. Asst. Manager- Office of Vice Chancellor, AdtU
3. P.A. to Pro-Vice Chancellor, AdtU
4. P.S. to Dean of Studies, AdtU
5. P.A. to Managing Trustee, dtCT
6. P.A. to Resident Trustee, dtCT
7. **Chairperson/Dean/Director/Associate Dean/ HoD (For circulation)**
8. Office of the Controller of Examinations, AdtU
9. All Officers (Admin/Academic/IT/Accounts/Admission/Marketing/Legal/
Placement/Library/CLPPD/IQAC)
10. HR Office



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11. Notice Boards/Message Desk (For display)

12. Office file (for record)



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