



# Assam down town University

Established Vide The Assam Act. No. VIII of 2010, Gazette No. LGL.9/2010/11

Promoted by: **Down town**  
Charity Trust

Memo No: AdtU/DRA/2025-26/1328

Date: 25/06/2026

## **CIRCULAR**

### **Holiday list for the Academic Year 2026-27 for employees of AdtU**

This is to inform all concerned that the Holiday list for the Academic Year 2026-27 for employees including Faculties and Staff of Assam down town University is given as under-

<b>Declared Holidays AY 2026-27</b>			
<b>Date</b>	<b>Day</b>	<b>Occasion</b>	<b>No. of Days</b>
15-Aug-26	Saturday	Independence Day Celebration	1
04-Sep-26	Friday	Janmastomi	1
12-Sep-26	Saturday	Tithi of Srimanta Sankardeva	1
02- Oct-26	Friday	Gandhi Jayanti	1
19-Oct-26 to 21-Oct-26	Monday to Wednesday	Durga Puja	3
25-Oct-26	Sunday	Lakshmi Puja	1
08-Nov-26 & 09-Nov-26	Sunday & Monday	Diwali	2
25-Dec-26	Friday	Christmas Day	1
14-Jan-27 & 15-Jan-27	Thursday & Friday	Magh Bihu	2
26-Jan-27	Tuesday	Republic day Celebration	1
10-Mar-27	Wednesday	ID-UL- Fitr	1
23-Mar-27	Tuesday	Doljatra /Holi	1
26-Mar-27	Friday	Good Friday	1
14-Apr-27 & 15-Apr-27	Wednesday & Thursday	Bohag Bihu	2
01-05-27	Saturday	May Day	1
17-05-27	Monday	Id-ul-Zuha	1
20-05-27	Thursday	Buddha Purnima	1
<b>Total</b>			<b>22</b>



**ASSAM**  
down town  
UNIVERSITY

NAAC A+ Accredited & UGC 12(B) Status Holder

# Assam down town University

Established Vide The Assam Act. No. VIII of 2010, Gazette No. LGL.9/2010/11

Promoted by: **Down town**  
Charity Trust

## Note:

- Dates of Holidays might change based on public holiday list to be issued by Govt. of Assam for 2027.
- Every 3<sup>rd</sup> Saturday is a holiday for Faculties and Staff unless notified otherwise.
- All Faculties and Staff will be eligible for Earned leave of 16 days every year from the calendar year 2027 subject to completion of 1 year of service at AdtU.
- The Earned leave can be availed for maximum of 2 times in a calendar year with minimum duration of 6 days preferably during non-academic period such as semester break.
- The Earned Leave balance can be carried forward to the next year subject to accumulation of maximum 30 days.
- Earned Leave should be for a continuous period and not in fragments.
- Faculties and Staff members of AdtU will be eligible for 6 days as Summer Vacation from 2027 onwards.
- Owing to the specific operational exigencies and nature of work in the Admission & Marketing Department and the Accounts Department, employees may be required to work on designated holidays. Such holidays may be compensated through compensatory leave, subject to the approval of the competent authority.
- The leave recommending authority (Dean, Departmental Head etc.) must ensure that adequate arrangements are in place so that the normal workflow and departmental/ Faculty of Study level operations remain unaffected during the period of the employee's leave.
- Clearance from the Office of the Controller of Examinations and Executive Dean is mandatory if the Earned Leave is taken during Semester Breaks to ensure pre-completion of Academic and Examination related activities.
- Where an employee avails leave both preceding and succeeding day of a holiday or a continuous series of holidays, such holiday(s) shall be deemed to form part of the leave period. If the employee does not have sufficient leave balance to cover the entire period, the excess leave shall be treated as Leave Without Pay (Loss of Pay).

**Issued with due approval of competent authority.**

(Dr. Ashim Barman)

Registrar,

Assam down town University.



**ASSAM**  
down town  
UNIVERSITY

NAAC A+ Accredited & UGC 12(B) Status Holder

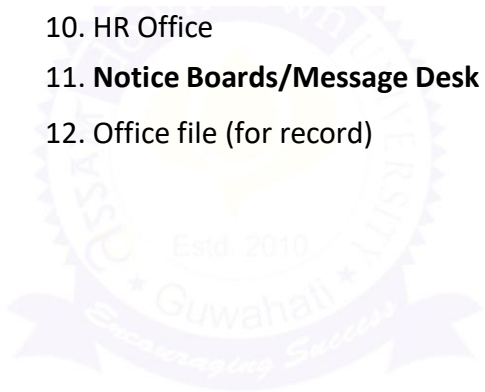
# Assam down town University

Established Vide The Assam Act. No. VIII of 2010, Gazette No. LGL.9/2010/11

Promoted by: **Down town**  
Charity Trust

## Copy for favour of their information to:

1. Executive Secretary to Chancellor, AdtU
2. Asst. Manager- Office of Vice Chancellor, AdtU
3. P.A. to Pro-Vice Chancellor, AdtU
4. P.S. to Dean of Studies, AdtU
5. P.A. to Managing Trustee, dtCT
6. P.A. to Resident Trustee, dtCT
7. **Chairperson/Dean/Director/Associate Dean/ HoD (For circulation)**
8. Office of the Controller of Examinations, AdtU
9. All Officers (Admin/Academic/IT/Accounts/Admission/Marketing/Legal/  
Placement/Library/CLPPD/IQAC)
10. HR Office
11. **Notice Boards/Message Desk (For display)**
12. Office file (for record)



**ASSAM**  
down town  
UNIVERSITY

