



ASSAM
down town
UNIVERSITY

NAAC A+ Accredited & UGC 12(B) Status Holder

Assam down town University

Established Vide The Assam Act. No. VIII of 2010, Gazette No. LGL.9/2010/11

Promoted by: **Down town**
Charity Trust

Memo No: AdtU/R/2025-26/1256

Date: 04-06-2026

CIRCULAR

Payment of Pending Semester Fee

This is to inform all concerned students that the last date for payment of the **Semester Fee** was **15th of May 2026**. Students who have not yet cleared their semester fee are advised to make the payment immediately.

Students failing to pay the Semester Fee on or before **10th of June 2026** will be placed under the **Suspended** category with effect from **11th of June 2026** and shall remain suspended until **10th of July 2026**.

Students who continue to default on the payment beyond **10th of July 2026** will be treated as **Dropout Students** from the University.

Students categorized as **Dropout**:

1. Will be debarred from attending any classes.
2. Will be debarred from appearing in any examination conducted by the University.
3. Will cease to enjoy the academic and other privileges available to enrolled students.
4. Will lose eligibility to continue their academic programme at the University.

All students with pending dues are therefore directed to treat this matter as **urgent** and complete the payment process within the stipulated timeline to avoid academic and administrative consequences.

Issued with due approval of competent authority.

(Dr. Ashim Barman)

Registrar,

Assam down town University.

Copy for favour of their information to:

1. Executive Secretary to Chancellor, AdtU
2. Asst. Manager- Office of Vice Chancellor, AdtU
3. P.A. to Pro-Vice Chancellor, AdtU
4. P.S. to Dean of Studies, AdtU



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5. P.A. to Managing Trustee, dtCT
6. P.A. to Resident Trustee, dtCT
7. **Chairperson/Dean/Director/Associate Dean/ HoD (For circulation)**
8. Office of the Controller of Examinations, AdtU
9. All Officers (Admin/Academic/IT/Accounts/Admission/Marketing/Legal/
Placement/Library/CLPPD/IQAC)
10. HR Office
11. **Notice Boards/Message Desk (For display)**
12. Office file (for record)



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