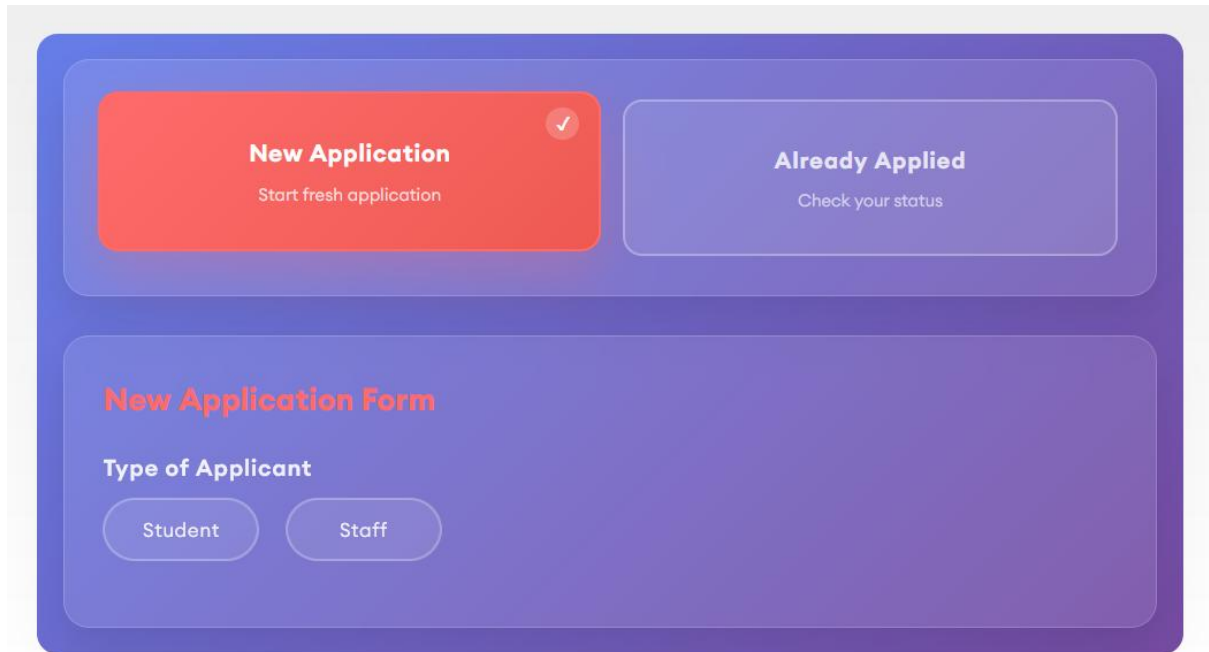


Process Flow

Vehicle Pass Application

Step 1: Visit <https://adtu.in/vehicle-pass>

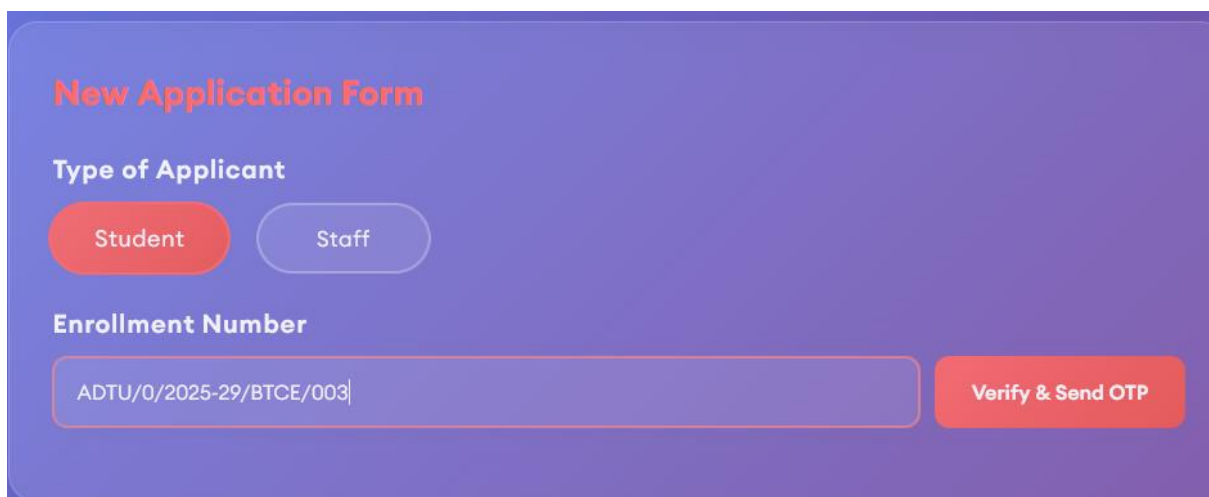
Step 2: Click New Application



The screenshot shows a web interface for vehicle pass applications. At the top, there are two buttons: 'New Application' (red) with a checkmark icon and 'Already Applied' (purple). Below these is a section titled 'New Application Form' with a subtitle 'Type of Applicant'. There are two buttons: 'Student' and 'Staff'. The 'Student' button is highlighted with a red border.

Step 3: Select Student or Staff as applicable

Step 4: [A] Students validate with Enrollment ID

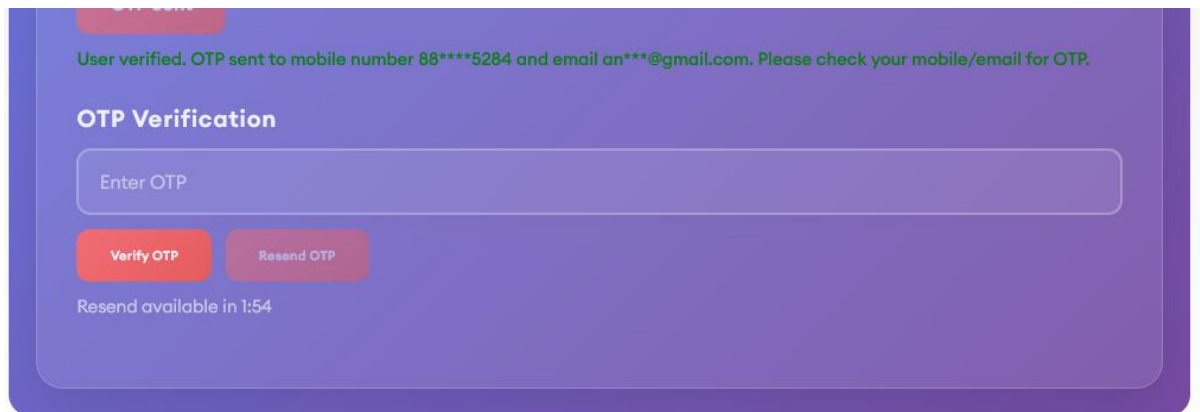


The screenshot shows the 'New Application Form' section. Under 'Type of Applicant', the 'Student' button is selected. Below this is the 'Enrollment Number' field, which contains the text 'ADTU/0/2025-29/BTCE/003'. To the right of the field is a red button labeled 'Verify & Send OTP'.

[B] Staff validate with Academic Portal ID¹

¹ Those who don't have access to that can directly visit to IT Cell (B524)

Step 5: OTP Verification



User verified. OTP sent to mobile number 88****5284 and email an***@gmail.com. Please check your mobile/email for OTP.

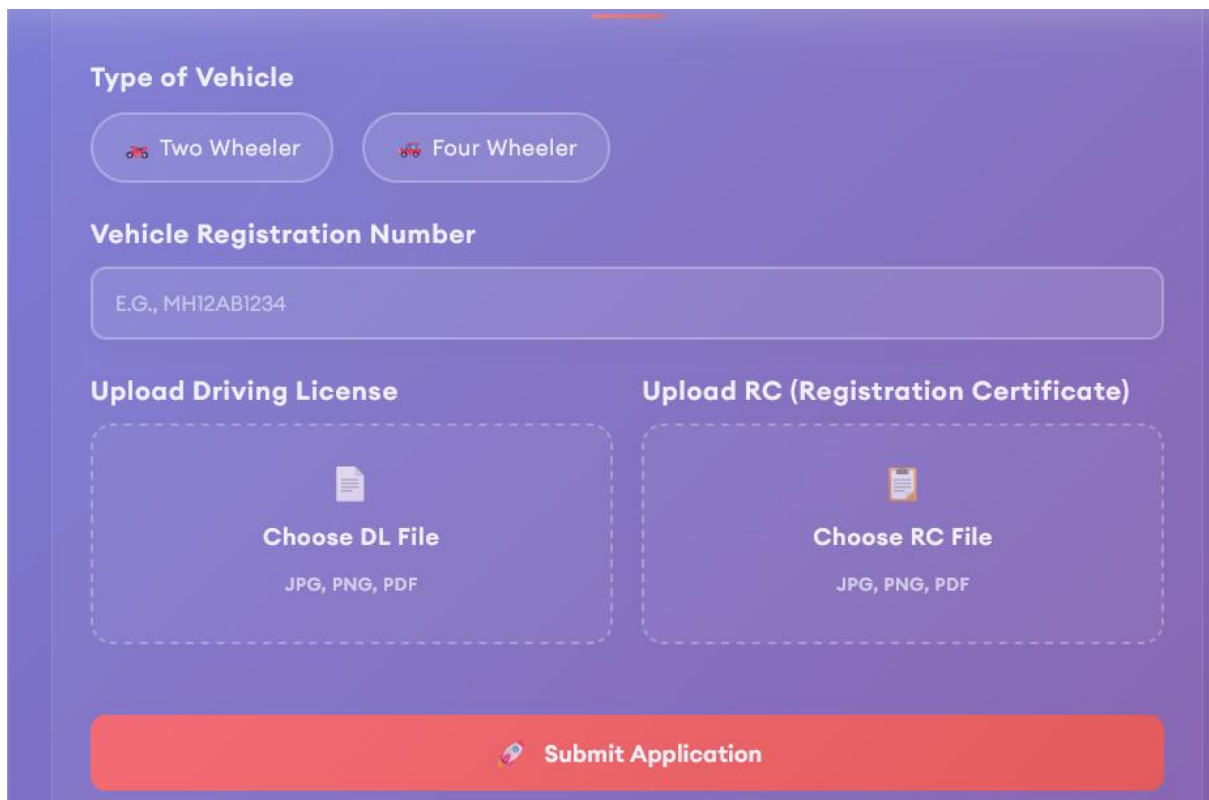
OTP Verification

Verify OTP **Resend OTP**

Resend available in 1:54

Note: OTP will be delivered to Registered Mail ID or Phone No

Step 6: Enter Vehicle Details and Upload the Driving License and RC (Maximum Size of individual document should not Exceed 1 MB)



Type of Vehicle

Two Wheeler Four Wheeler

Vehicle Registration Number

E.G., MH12AB1234

Upload Driving License

Choose DL File
JPG, PNG, PDF

Upload RC (Registration Certificate)

Choose RC File
JPG, PNG, PDF

Submit Application

Step 7: After Submission, Pay the necessary fee as applicable and sit relax. You will be notified from where to collect the physical copy of the Gate Pass.