



ASSAM
down town
UNIVERSITY

NAAC A+ Accredited & UGC 12(B) Status Holder

Assam down town University

Established Vide The Assam Act. No. VIII of 2010, Gazette No. LGL.9/2010/11

Promoted by: **down town**
Charity Trust

Memo No: AdtU/DRA/2025-26/006

Date: 23/10/2025

CIRCULAR

“Vigilance – Our Shared Responsibility”

As part of the observance of Vigilance Awareness activities, Dean of various Faculty of Studies and Heads of Administrative Departments are hereby requested to encourage the faculty members and staff of their respective departments to participate in the Integrity Pledge on 27th October 2025 at 11:00 hrs. This is a must for all as per the instruction of the UGC/ Government of India.

A copy of the Integrity Pledge is enclosed as Annexure–A of the guideline. All faculty and staff members are required to take a printout of Annexure–A and sign the pledge on the printed copy. The duly signed copies must be submitted to the Viksit Bharat Committee Members on the same day.

In addition, the Heads of Departments are also requested to motivate faculties, staff, family members, contact persons and others to take the e-pledge by visiting the Online Integrity Pledge available on the official website of Central Vigilance Commission (CVC). After completing the e-pledge, the participants may download the e-certificate as a mark of their commitment towards upholding integrity and transparency.

This initiative reflects our collective responsibility in promoting a culture of honesty, vigilance, and accountability. Your active support and cooperation in ensuring the participation of all members of your department is highly appreciated.

Issued with due approval of competent authority.

(Dr. Nitul Jyoti Das)

Deputy Registrar (Academic),
Assam down town University.

Copy for favour of their information to:

1. PA to Vice Chancellor, AdtU
2. PA to Pro-Vice Chancellor, AdtU
3. P.S. to Dean of Studies, AdtU
4. P.S to Managing Trustee, dtCT
5. P.S to Resident Trustee, dtCT
6. **Chairperson/Dean/Director/Associate Dean/ HoD (For circulation)**
7. Office of the Controller of Examinations, AdtU
8. All Office (Admin/Academic/IQAC/IT/Accounts/Admission/Marketing/Legal/Placement/Library/T&D)
9. HR Office
10. **Notice Boards/Message Desk (For display)**
11. Office file (for record)



आचार्य मनिष र. जोशी
सचिव

Prof. Manish R. Joshi
Secretary



सत्यमेव जयते



विश्वविद्यालय अनुदान आयोग
University Grants Commission
(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)

D.O. No. F.30-57/2012(CVO)

17 आश्विन, 1947/9th October, 2025

आदरणीय महोदया/ महोदय,

In continuation of this office letter of even no. dated 25.08.2025, I am directed to enclose herewith a copy of Circular No.06/09/25 dated 10.09.2025 received from the Central Vigilance Commission (CVC), the apex integrity institution of the country, observes Vigilance Awareness Week every year and also advises all the Ministries/Departments and all other organizations to observe the same as. This year the CVC has decided to observe the Vigilance Awareness Week from 27th October, 2025 to 02nd November, 2025 on the theme- "Vigilance: Our Shared Responsibility"- "सतर्कता: हमारी साझा जिम्मेदारी".

Accordingly, you are requested to take necessary action on the Preventive Vigilance measures as desired by CVC vide circular dated 10.09.2025 and Observe the Vigilance Awareness Week from 27th October, 2025 to 02nd November, 2025 on the theme- "Vigilance: Our Shared Responsibility"- "सतर्कता: हमारी साझा जिम्मेदारी" in your University/Institution in a befitting manner and conduct activities as per the enclosed CVC circular dated 10.09.2025.

The affiliated colleges of your esteemed Universities may also be advised to organize the above activities. You are also requested to submit the report on the Preventive Vigilance measures and Vigilance Awareness Week, 2025 in the formats attached with the CVC circular to Central Vigilance Commission and also upload the same on the UGC University Activity monitoring Portal before 30th November, 2025 positively to enable UGC to send a consolidated report to CVC.

सादर,

भवदीय,


(मनिष जोशी)

Encl. As above

To,

1. The Vice Chancellors, All Universities/Deemed to be Universities.
2. The Directors, all IUCs/EMMRCs

Telegraphic Address :
"SATARKTA: New Delhi

E-Mail Address
cenvigil@nic.in

Website
www.cvc.nic.in

EPABX
011-24600200

फैक्स / Fax :
011-24651186



केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023
Satarkta Bhawan, G.P.O. Complex,
Block A, INA, New Delhi-110023

सं./No. 025/VGL/047
दिनांक / Dated 10/09/2025

Circular No. 06 /09/25

Sub: Observance of Vigilance Awareness week 2025

Theme: "सतर्कता: हमारी साझा जिम्मेदारी"

"Vigilance: Our Shared Responsibility"

Vigilance Awareness Week is observed every year during the week in which the birthday of Sardar Vallabhbhai Patel (31st October) falls. This year, the Commission has decided that Vigilance Awareness Week would be observed from 27th October to 2nd November, 2025 with the following theme:

"सतर्कता: हमारी साझा जिम्मेदारी"

"Vigilance: Our Shared Responsibility"

2. The observance of Vigilance Awareness Week, 2025 would commence with taking of the integrity pledge (copy enclosed as Annexure A) by public servants in the Ministries/Departments/Central Public Sector Enterprises (CPSEs)/ Public Sector Banks (PSBs) and all other organizations on 27th October, 2025 at 1100 hrs.

3. All organizations are advised to conduct activities relevant to the theme to bring about maximum public participation. It is imperative that all organizations should conduct outreach programs that aim to sensitize the public about the need for transparency and integrity in public governance.

CVO/

10/9/25

4. Activities which may be conducted within the organizations include the following:
 - a. Encourage employees to take e-pledge by visiting the website. Online "Integrity Pledge" is available at CVC's website (www.cvc.gov.in) and can be accessed by all.
 - b. Conduct workshops/sensitization programs for employees and other stake holders on policies/procedures of the organization and on preventive vigilance measures.
 - c. Conduct various competitions such as debates, quiz etc. for the employees and their families on issues relating to vigilance and fight against corruption.
 - d. Promote the concept of e-Integrity Pledge by persons with whom the organization deal.
 - e. Vigilance Study Circles may also conduct outreach and awareness programs.
5. Outreach activities for public / citizens may include the following:
 - a. All Ministries / Departments / Organizations to publicize Integrity Pledge amongst all employees, their families, vendors / suppliers / contractors/ stake holders, students etc. to elicit wider participation. Integrity Pledge for citizens and organizations is enclosed as **Annexure A and B** respectively of this circular.
 - b. Organizations may undertake activities such as walkathons, marathons, street plays etc. which have visibility and mass appeal across all strata of society.
 - c. Extensive use of social media platforms, bulk SMS / e-mails, WhatsApp etc. for spreading awareness. For different social media related initiatives, the social media handles of the Central Vigilance Commission may be tagged. (X: @CVCIndia; Facebook: CVCofIndia)
 - d. Organize grievance redressal camps for citizens/ customers by Organizations having customer-oriented activities. Similarly, vendor meets may be organized wherever necessary, through online mode or otherwise, whichever is more feasible.
 - e. Organize "Awareness Gram Sabhas" for dissemination of information regarding the menace of corruption and the different measures that the public can undertake to redress it, such as complaint portals, etc. As per past practice, Public Sector Banks to conduct "Awareness Gram Sabhas" at the Branch level in at least two Gram Panchayats. Other organizations may also organize wherever possible. Indicative list of activities which can be conducted as part of "Awareness Gram Sabhas" is at **Annexure C** of this circular.
6. Selected photographs / media clips may be sent to the Commission through email at coord1-cvc@nic.in. Photographs and media clips may be uploaded on departmental/ organizational websites.

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7. A report on the observance of Vigilance Awareness Week may be sent by all Ministries / Departments / Organizations to Central Vigilance Commission in the format attached as **Annexure D** of this circular by **30th November, 2025**.

8. The Commission had earlier vide circular of even number dated 01.08.2025 issued instructions detailing a three-month campaign period (18th August, 2025 till 17th November, 2025) vide which following preventive vigilance measures were indicated as focus areas to be taken up by all the Ministries / Departments and Organizations and report to be submitted in prescribed format by 30th November, 2025:

- a. Disposal of pending complaints
- b. Disposal of pending cases
- c. Capacity Building programs
- d. Asset Management
- e. Digital initiatives

9. This notification is also available on the Commission's website at www.cvc.gov.in.

Trishaljit
(Trishaljit Sethi) 10/11/25
Secretary

Encl: As stated.

To

- (i) The Cabinet Secretary of India
- (ii) The Secretaries of all Ministries / Departments of Government of India
- (iii) The Chief Secretaries of all Union Territories
- (iv) Director, CBI.
- (v) Director, Directorate of Enforcement
- (vi) Chief Executives of all CPSEs / Public Sector Banks/ Public Sector Insurance Companies/Financial Institutions / Autonomous Organizations / Societies.
- (vii) All Chief Vigilance officers in Ministries / Departments / CPSEs / Public Sector Banks / Public Sector Insurance Companies / Financial Institutions / Autonomous Organizations / Societies.

Annexure-A

Integrity Pledge for Citizens

I believe that corruption has been one of the major obstacles to economic, political and social progress of our country.

I believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

I realize that every citizen should be vigilant and commit to highest standards of honesty and integrity at all times and support the fight against corruption.

I, therefore, pledge:

- To follow probity and rule of law in all walks of life;
- To neither take nor offer bribe;
- To perform all tasks in an honest and transparent manner;
- To act in public interest;
- To lead by example exhibiting integrity in personal behaviour;
- To report any incident of corruption to the appropriate agency

10/2/21

Integrity Pledge for Organizations

We believe that corruption has been one of the major obstacles to economic, political and social progress of our country.

We believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

We acknowledge our responsibility to lead by example and the need to put in place safeguards, integrity frameworks and code of ethics to ensure that we are not part of any corrupt practice and we tackle instances of corruption with utmost strictness.

We realize that as an Organization, we need to lead from the front in eradicating corruption and in maintaining highest standards of integrity, transparency and good governance in all aspects of our operations.

We, therefore, pledge that:

- We shall promote ethical business practices and foster a culture of honesty and integrity;
- We shall not offer or accept bribes;
- We commit to good corporate governance based on transparency, accountability and fairness;
- We shall adhere to relevant laws, rules and compliance mechanisms in the conduct of business;
- We shall adopt a code of ethics for all our employees;
- We shall sensitize our employees of laws, regulations, etc. relevant to their work for honest discharge of their duties;
- We shall provide grievance redressal and Whistle Blower mechanism for reporting grievances and fraudulent activities;
- We shall protect the rights and interests of stakeholders and the society at large.

List of activities for conducting "Awareness Gram Sabhas" in rural and semi-urban areas

The following is a list of indicative activities for conducting "Awareness Gram Sabhas":

1. Organize meeting in Gram Panchayats inviting all stake holders like the Sarpanch, members of Gram Panchayat, Self-Help Groups (SHGs), workers of MGNREGA, farmers, students, and citizens. Head of Gram Sabha / Sarpanch or any dignitary could be requested to deliver lecture on integrity and fight against corruption followed by discussion. Anti-Corruption message in vernacular languages can also be displayed at the meeting.
2. Organize competitions like quiz, cartoon, slogans painting, rangoli, posters and walkathon / marathon / cyclothon etc.
3. Organize Melas to give wide publicity to the produce / products of the SHGs as motivational tools for integrating them with awareness creation effort.
4. Organize evening Choupals / meetings in villages / panchayats during which short plays / nautankies / kalajathas / folk songs / puppet shows, etc., can be organized focusing on integrity and fight against corruption.

Annexure-D

Activity Report Format on Vigilance Awareness Week-2025

Name of the Organisation:

1. INTEGRITY PLEDGE

Table a): Integrity Pledge

Total no. of employees who have undertaken e-pledge	Total no. of customers who have undertaken e-pledge	Total no. of citizen who have undertaken e-pledge

2. ACTIVITIES / EVENTS ORGANISED WITHIN THE ORGANISATION

Table a): Conduct of competitions

Name of State	City/ Place	Specify program (Debate/ Elocution/ Panel Discussion etc.)	No. of participants	Remarks

Table b): Other Activities

Sl. No.	Activities	Details
1.	Distribution of Pamphlets/ Banners	
2.	Conduct of Workshop/ Sensitization programmes	
3.	Issue of Journal/ Newsletter	
4.	Any other activities	

3. OUTREACH ACTIVITIES

Table a): Involving students in Schools

Name of State	Name of city / town/ village	Name of school	Details of activities conducted (date of activities may also be mentioned)	No. of students involved
Total				

Table b): Involving students in Colleges

Name of State	Name of city / town/ village	Name of college	Details of activities conducted (date of activities may also be mentioned)	No. of students involved
Total				

Table c): "Awareness Gram Sabhas"

Name of State	Name of city / town/ village	Name of Gram Panchayat where "Awareness Gram Sabha" is held	Details of activities conducted (date of activities may also be mentioned)	No. of public / citizens participated
Total				

Table d): Seminars/ Workshops

Name of State	Name of city / town/ village	No. of seminars/ Workshops organized	Details of activities conducted (date of activities may also be mentioned)	No. of public / citizens participated

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4. OTHER ACTIVITIES

Sl. No.	Activities	Details
1.	Display of Banners/ Posters etc	
2.	No. of grievance redressal camps held	
3.	Use of Social Media	

5. DETAILS OF PHOTOS ENCLOSED

(Photos may kindly be sent along with captions and also place & date of event)

Name of the activities held	No. of Photos	Whether photos are sent in soft copy or hard copy	If in soft copy, number of CDs attached

6. ANY OTHER RELEVANT INFORMATION, IF ANY:

(Brief write up on the activities conducted during Vigilance Awareness Week, not more than 1000 words, may be attached in a separate sheet)

[Handwritten signature]