



NAAC A+ Accredited & UGC 12(B) Status Holder

Assam down town University

Established Vide The Assam Act. No. VIII of 2010, Gazette No. LGL.9/2010/11

Promoted by: **Assam down town**
Charity Trust

Memo No: AdtU/R/2025-26/079

Date: 02/09/2025

CIRCULAR

Regarding parking facility on the day of 12th Convocation of Assam down town University

As directed by competent authority, this to inform all concerned that for smooth arrival of dignitaries and guests to the convocation venue on the day of 12th Convocation of Assam down town University on 3rd of September 2025, the central vehicle parking facility including two wheelers for all faculty, staff, student and guests has been arranged in the **Multipurpose Play Ground (Football Field)**. All other areas are hereby declared as **no parking zone** on the day of convocation. Shuttle vehicles will ply at regular intervals to reach convocation venue and other blocks of AdtU.

All are requested to adhere by this directive and contribute in ensuring a pleasant and traffic-free environment for the dignitaries and guests within the AdtU campus on the convocation day.

Issued with due approval from competent authority.

(Dr. Ashim Barman)

Registrar,

Assam down town University.

Copy for favour of their information to:

1. P.A. to Vice Chancellor, AdtU
2. OSD to Pro-Vice Chancellor, AdtU
3. P.S. to Dean of Studies, AdtU
4. P.S to Managing Trustee, dtCT
5. P.S to Resident Trustee, dtCT
6. **Chairperson/Dean/Director/Associate Dean/ HoD (For circulation)**
7. Office of the Controller of Examinations, AdtU
8. All Officers (Admin/Academic/IT/Accounts/Admission/Marketing/Legal/Placement/Library/T&D/IQAC)
9. HR Office
10. **Notice Boards/Message Desk (For display)**
11. Office file (for record)