

NAAC A+ Accredited & UGC 12(B) Status Holder

Assam down town University

Established Vide The Assam Act. No. VIII of 2010, Gazette No. LGL.9/2010/11

Promoted by: **Assam down town**
Charity Trust

Memo No: AdtU/ R/2025-26/008

Date: 09/08/2025

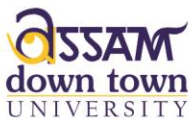
NOTIFICATION

Constitution of Core Committee and Sub-Committees for 12th Convocation (2025) of Assam down town University

This is to inform all concerned that the Core Committee and various sub-committees have been constituted with the approval of competent authority for the 12th Convocation (2025) of Assam down town University which is tentatively scheduled to be held in the 1st week of September 2025. The constitution of the committees are given as under:

Core Committee

Sl. No.	Name	Designation in the Committee
1.	Dr. N .N. Dutta, Chancellor	Chief Patron
2.	Prof. N. C. Talukdar, Vice Chancellor	Chairperson
3.	Prof. Bandana Dutta, Dean of Studies	Vice- Chairperson
4.	Prof. Pranveer Singh, Pro- Vice Chancellor	Vice- Chairperson
5.	Dr. Pratap Ch. Sarma, Chairperson (Faculty of Paramedical Sciences)	Co- Chairperson
6.	Prof. M. K. Modi, Executive Dean	Co- Chairperson
7.	Dr. Joydeep Goswami, Controller of Examination	Organizing Secretary & Convenor
8.	Mr. Joutishman Dutta, Managing Trustee	Member
9.	Mr. Biswa Datta, Trustee	Member
10.	Ms. Mayurakshi Dutta, Trustee	Member
11.	Ms. Gariasi Dutta, Resident Trustee	Member
12.	Dr. Ashim Barman, Registrar	Member
13.	Mr. Anjan Jyoti Das, General Manager (Development)	Member
14.	Prof. Dharmeswar Das, Executive Director, Research	Member
15.	Dr. Manash Jyoti Borah, Dean (i/c)- Faculty of Engineering	Member
16.	Prof. Khem Bahadur Pun, Dean- Faculty of Agricultural Sciences and Technology	Member
17.	Prof. Saikat Sen, Dean- Faculty of Pharmaceutical Science	Member
18.	Dr. Dapkupar Wankhar, Dean (i/c)- Faculty of Paramedical Sciences	Member
19.	Prof. Seema Sharma, Dean- Faculty of Commerce & Management	Member
20.	Prof. Manashi Sengupta, Dean- Faculty of Nursing	Member
21.	Dr. Aniruddha Deka, Dean (i/c) - Faculty of Computer Technology	Member
22.	Dr. Manash Pratim Sarma, Dean- Faculty of Science	Member
23.	Dr. Prateeti Barman, Dean (i/c)- Faculty of Humanities and Social Sciences	Member



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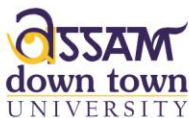
24.	Dr. Abhijit Kalita (PT), Associate Dean - Faculty of Physiotherapy and Rehabilitation	Member
25.	Prof. Sunandan Baruah, Director, Directorate of Innovation, Startup and Acceleration (DISA)	Member
26.	Prof. Mrinmoy Basak, Director, Directorate of International Affairs	Member
27.	Dr. Samannoy Baruah, Director (i/c)- Directorate of Alumni	Member
28.	Ms. Manika Bora, Deputy Director, HR and Admin	Member
29.	Mr. Dhruvajyoti Choudhury, Project Head	Member
30.	Mr. Mantuzur Rahman, Sr. Project Officer	Member
31.	Dr. Yahya Mazumder, Deputy Registrar (Administration)	Member
32.	Dr. Ruhit Jyoti Konwar, Deputy Registrar (Academic)	Member
33.	Dr. Nitul Jyoti Das, Deputy Registrar (Academic)	Member
34.	Prof. Ananta Choudhury, Director- IQAC	Member
35.	Dr. Rimjhim Baruah Borah, Director (i/c)- Directorate of Career Advancement	Member
36.	Dr. Ankur Pan Saikia, Associate Dean, Learning Infrastructure and Resources	Member
37.	Dr. Prasanta Pratim Bairagi, Assistant Dean, Learning Infrastructure and Resources	Member
38.	Dr. Anup Basistha, Deputy Director- IQAC	Member
39.	Dr. Ritismita Devi, Assistant Director- Events	Member
40.	Mr. Nishanta Kalita, Assistant Manager- Marketing	Member
41.	Chairperson of Sub-committees of 12 th Convocation and Chairperson of Clubs	Member
42.	Dr. Gautam Sharma, Sr. Deputy Controller of Examinations	Member Secretary

(The Chairperson may co-opt few more members if required)

Sub-Committees

1. Certificate Committee:

Sl. No.	Name	Designation in the Committee
1.	Dr. Joydeep Goswami, Controller of Examination (CoE)	Chairperson
2.	Dr. Saikat Sen, Dean, Faculty of Pharmaceutical Science	Member
3.	Dr. Animesh Gogoi, Deputy Controller of Examination	Member
4.	Prof. N. Monika, Faculty of Nursing	Member
5.	Ms. Akoijam Pushpanjali Devi, Faculty of Nursing	Member
6.	Dr. Trishna Saikia Baruah (PT), Faculty of Physiotherapy & Rehabilitation	Member
7.	Dr. Suparna Dhar, Faculty of Humanities & Social Sciences	Member
8.	Ms. Eirene Baruah, Faculty of Engineering	Member
9.	Dr. Pranami Chakravorty, Faculty of Commerce & Management	Member
10.	Dr. Faruk Alam, Faculty of Pharmaceutical Science	Member



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11.	Ms. Nabanita Daimari, Faculty of Engineering	Member
12.	Dr. Gautam Sharma, Senior Deputy Controller of Examination	Member Secretary
13.	Dr. Debojit Bhattacharya, Deputy Controller of Examination	Joint Member Secretary

(The Chairperson may co-opt few more members if required)

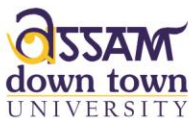
2. Robe Committee:

Sl. No.	Name	Designation in the Committee
1.	Prof. Bandana Dutta, Dean of Studies	Advisor
2.	Prof. Manashi Sengupta, Dean, Faculty of Nursing	Chairperson
3.	Dr. Mrinmoy Basak, Director, Directorate of International Affairs	Member
4.	Dr. Priyanka Deka (PT), Faculty of Physiotherapy & Rehabilitation	Member
5.	Dr. Shila Kumari Singh, Faculty of Paramedical Sciences	Member
6.	Ms. Lakhimi Gogoi, Faculty of Nursing	Member
7.	Ms. Chitralekha Kataki, Faculty of Paramedical Sciences	Member
8.	Dr. Indrani Barman, Faculty of Science	Member
9.	Mr. Baharul Islam, Faculty of Engineering	Member
10.	Mr. Rajgun Handique, Faculty of Humanities & Social Sciences	Member
11.	Dr. Santa Mandal, Faculty of Pharmaceutical Science	Member
12.	Dr. Dimp Pathak, Faculty of Commerce and Management	Member
13.	Dr. Debashis Dev Misra, Faculty of Computer Technology	Member
14.	Dr. Sangita Boro, Faculty of Science	Member Secretary

(The Chairperson may co-opt few more members if required)

3. Invitation and Reception Committee:

Sl. No.	Name	Designation in the Committee
1.	Ms. Mayurakshi Dutta, Trustee	Advisor
2.	Ms. Gariasi Dutta, Resident Trustee	Advisor
3.	Dr. Aniruddha Deka, Dean (i/c) - Faculty of Computer Technology	Chairperson
4.	Mr. Anjan Jyoti Das, GM (Development)	Member
5.	Mr. Debashish Bora, Assistant Controller of Examination	Member
6.	Ms. Navaneeta Kalita, Faculty of Nursing	Member
7.	Ms. Moitrayee Devi, Faculty of Paramedical Sciences	Member
8.	Dr. Piyali Dey, Faculty of Pharmaceutical Science	Member
9.	Dr. Abhijit Kalita (PT), Faculty of Physiotherapy and Rehabilitation	Member
10.	Dr. Dimple Choudhury, Faculty of Humanities and Social Sciences	Member
11.	Ms. Varsha Patwari, Manager –Directorate of Career Advancement	Member



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12.	Ms. Kasturi Dutta, Team Leader - Admission & Marketing	Member
13.	Dr. Nibedita Talukdar, Faculty of Science	Member
14.	Dr. Radali Duarah, Faculty of Science	Member
15.	Ms. Anita Das, HR Officer	Member
16.	Mr. Satyabrat Sarma, Associate Director (I/c), Directorate of International Affairs	Member
17.	Ms. Manika Bora, Deputy Director, HR and Admin	Member Secretary (Reception)
18.	Dr. Anup Basistha, Deputy Director- IQAC	Member Secretary (Invitation)

(The Chairperson may co-opt few more members if required)

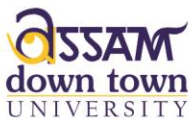
4. Media and Publicity Committee:

Sl. No.	Name	Designation in the Committee
1.	Mr. Anjan Jyoti Das, GM (Development)	Chairperson
2.	Ms. Manika Bora, Deputy. Director, HR and Administration	Member
3.	Dr. Sagarika Mahanta, Faculty of Humanities and Social Sciences	Member
4.	Dr. Pulak Kumar Deka, CLPPD	Member
5.	Dr. Anup Basistha, Deputy Director- IQAC	Member
6.	Mr. Bharganka Bharadwaj, Faculty of Science	Member
7.	Dr. Ritismita Devi, Assistant Director- Events	Member
8.	Mr. Nishanta Kalita, Assistant Manager- Marketing	Member Secretary

(The Chairperson may co-opt few more members if required)

5. Venue Setup Committee:

Sl. No.	Name	Designation in the Committee
1.	Mr. Biswa Datta, Trustee	Chief Advisor
2.	Dr. Ashim Barman, Registrar	Advisor
3.	Dr. Prateeti Barman, Dean (i/c)- Faculty of Humanities and Social Sciences	Chairperson
4.	Dr. Khem Bahadur Pun, Dean, Faculty of Agricultural Sciences and Technology	Member
5.	Dr. Anup Bordoloi, Deputy Controller of Examination	Member
6.	Dr. Sanjib Kumar Rajbangshi, Faculty of Engineering	Member
7.	Dr. Nayan Talukdar (Biotech), Faculty of Science	Member
8.	Dr. Aditya Bhatta, Faculty of Humanities and Social Sciences	Member
9.	Mr. Bhaskar Mahanta , Designation: Electrical Engineer, Department: Electrical	Member
	Mr. Kamal Luchan Nath, Designation: Assistant Manager, Maintenance	



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10.	Mr. Zafaryal Hady Hussain, Assistant Manager, Estate	Member
11.	Mr. Ankur Choudhury, Site Engineer	Member
12.	Mr. Himangshu Das, Site Engineer	Member
13.	Mr. Rahul Nayak, Faculty of Science	Member
14.	Ms. Sukanya Borah, Interior Designer	Member
15.	Dr. Arnabjyoti Dev Sarma, Faculty of Paramedical Sciences	Member Secretary
16.	Ms. Misimi Bharali Pathak, Senior Purchase Executive	Joint Member Secretary

(The Chairperson may co-opt few more members if required)

6. Academic Procession, Program Flow & Concept Committee:

Sl. No.	Name	Designation in the Committee
1.	Prof. Dharmeswar Das, Executive Director, Research	Chairperson
2.	Dr. Manash Jyoti Borah, Dean (i/c)- Faculty of Engineering	Co-Chairman
3.	Prof. M. K. Modi, Executive Dean	Member
4.	Dr. Joydeep Goswami, Controller of Examination	Member
5.	Dr. Manash Pratim Sarma, Dean- Faculty of Science	Member
6.	Mr. Bhriganka Bhardwaj, Faculty of Science	Member
7.	Dr. Partha Pratim Dutta, Faculty of Pharmaceutical Science	Member
8.	Dr. Pulakesh Chetia, Associate Dean (Academics), Faculty of Engineering	Member Secretary

(The Chairperson may co-opt few more members if required)

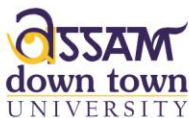
7. Best Graduate and Best Post Graduate Selection Committee:

Sl. No.	Name	Designation in the Committee
1.	External member to be nominated by Vice Chancellor	Chairperson
2.	Prof. Dharmeswar Das, Executive Director, Research	Co-Chairperson
3.	Prof. M. K. Modi, Executive Dean	Member
4.	Ms. Gariasi Dutta, Resident Trustee	Member
5.	Dr. Ananta Choudhury, Director, IQAC	Member
6.	Dr. Joydeep Goswami, Controller of Examination	Member
7.	Dr. Debojit Bhattacharya, Deputy Controller of Examination	Member Secretary

(The Chairperson may co-opt few more members if required)

8. Food Service Committee:

Sl. No.	Name	Designation in the Committee
1.	Dr. Ashim Barman, Registrar	Advisor
2.	Dr. Bhola Chourasia, Associate Professor, Faculty of Commerce and	Chairperson



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	Management	
3.	Mr. Kunal Guha Thakurta, Manager, Food Service	Co-Chairperson
4.	Mr. Ritwick Goswami, Faculty of Commerce and Management	Member
5.	Mr. Mridu Pawan Rabha, Faculty of Commerce and Management	Member
6.	Mr. Jyotirmay Choudhury, Faculty of Commerce and Management	Member
7.	Mr. Deepak Das, Officer Restaurant	Member
8.	Mr. Santanu Sarmah, Faculty of Commerce and Management	Member Secretary

(The Chairperson may co-opt few more members if required)

9. Security and Discipline Committee:

Sl. No.	Name	Designation in the Committee
1.	Dr. Ashim Barman, Registrar	Advisor
2.	Dr. Manash Pratim Sarma, Dean- Faculty of Science	Chairperson
3.	Dr. Yahya Mazumder, Deputy Registrar (Administration)	Co-Chairperson
4.	Mr. Nripen Krishna Das, Senior Security Supervisor	Member
5.	Mr. Swapnanil Thakuria, Deputy Admin Officer	Member
6.	Mr. Rajgun Handique, Faculty of Humanities and Social Sciences	Member
7.	Mr. Biraj Kalita, Faculty of Engineering	Member
8.	Dr. Trinayan Deka, Faculty of Pharmaceutical Science	Member Secretary

(The Chairperson may co-opt few more members if required)

10. Decoration Committee:

Sl. No.	Name	Designation in the Committee
1.	Dr. Prateeti Barman, Dean i/c - Faculty of Humanities & Social Sciences	Chairperson
2.	Dr. Papia Dutta, Faculty of Science	Member
3.	Dr. Gunamoni Das, Faculty of Science	Member
4.	Dr. Rinchi Bora, Faculty of Pharmaceutical Sciences	Member
5.	Ms. Pankhi Kashyap, Faculty of Humanities & Social Sciences	Member
6.	Chairpersons and Conveners of Clubs of AdtU	Member
7.	Swachata Action Plan Committee members	Member
8.	Dr. Mrinal Kumar Das, Faculty of Science	Member Secretary

(The Chairperson may co-opt few more members if required)

11. IT Support Committee:

Sl. No.	Name	Designation in the Committee
1.	Dr. Ankur Pan Saikia, Associate Dean, Learning Infrastructure & Resources	Chairperson
2.	Mr. Amar Jyoti Baruah, IT Officer	Member



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3.	Mr. Shibanan Chetia, IT Executive	Member
4.	Mr. Parag Deka, IT Assistant	Member
5.	Dr. Prasanta Bairagi, Asst Dean, Learning Infrastructure & Resources	Member Secretary

(The Chairperson may co-opt few more members if required)

Issued with due approval of competent authority.

(Dr. Ashim Barman)

Registrar,

Assam down town University.

Copy for favour of their information to:

1. P.A. to Vice Chancellor, AdtU
2. OSD to Pro-Vice Chancellor, AdtU
3. P.S. to Dean of Studies, AdtU
4. P.S. to Managing Trustee, dtCT
5. P.S. to Resident Trustee, dtCT
6. **Chairperson/Dean/Director/Associate Dean/ HoD (For circulation)**
7. **Committee Members (For necessary action)**
8. Office of the Controller of Examinations, AdtU
9. All Officers (Admin/Academic/IT/Accounts/Admission/Marketing/Legal/
Placement/Library/T&D)
10. HR Office
11. **Notice Boards/Message Desk (For display)**
12. Office file (for record)

