



ASSAM
down town
UNIVERSITY

NAAC A+ Accredited & UGC 12(B) Status Holder

Assam down town University

Established Vide The Assam Act. No. VIII of 2010, Gazette No. LGL.9/2010/11

Promoted by: **Cdown town**
Charity Trust

Memo No: AdtU/ DRA-II/2024-25/122

Date: 04/07/2025

Circular
Addendum

Course Code Format to be implemented from the Academic Year: 2025-26

This is to inform all concerned that the “Course Code Format to be implemented from the Academic Year: 2025-26”, notified vide AdtU/ DRA-II/2024-25/121, dated 23/06 /2025 is re-notified with an addendum clause. The addendum is particularly for a few courses that are offered across all the programmes within a faculty of study.

Other terms and conditions will remain the same as notified earlier.

Issued with due approval of the competent authority.

(Dr. Ruhit Jyoti Konwar)
Deputy Registrar (Academic),
Assam down town University.

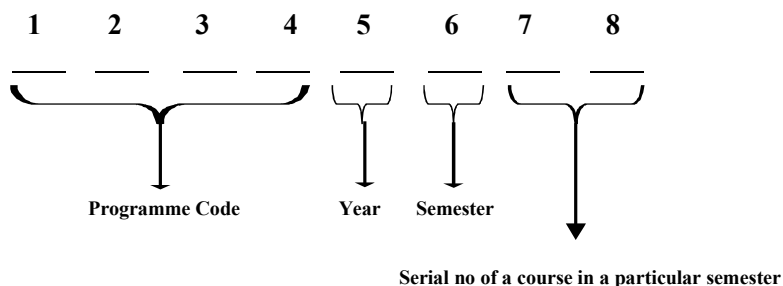
Copy for favour of their information to:

1. PA to Vice Chancellor, AdtU
2. OSD to Pro Vice Chancellor, AdtU
3. P.S. to Dean of Studies, AdtU
4. P.S to Managing Trustee, dtCT
5. P.S to Resident Trustee, dtCT
6. Chairperson/Dean/Director/Associate Dean/ HoD (For circulation)
7. Office of the Controller of Examinations, AdtU
8. All Officers (Admin/Academic/IT/Accounts/Admission/Marketing/Legal/Placement/ Library/T&D)
9. HR Office
10. IQAC
11. Notice Boards/Message Desk (For display)
12. Office file (for record)



Course Code Format is to be implemented from the Academic Year: 2025-26

1. Format of the Course Code for courses offered by the Faculty of Studies



Eg: BTCS1101(8 digits)

Here,

Position

- 1 to 4 Programme Code** = BTCS (B.Tech. in Computer Science and Engineering)
- 5 Year** =1/2/3/4/5 (eg. '1' for first year of the programme)
- 6 Semester** =1/2 (eg. '1' for ODD and '2' for EVEN semester within an Academic year)
- 7 & 8 Course Serial No** = 01 to 99 (eg. '01' for the 1st Course of a particular semester)

2. For CLPPD Courses, instead of the programme codes the following codes will be used

Sl No	Proposed First Four-Digit Code	Level of Courses	Remarks
1	UDPD	Diploma	
2	UBPD	Bachelor	
3	UMPD	Master	

Note: Here

- U means University
- D/B/M means Diploma/Bachelor/Master
- PD means Professional Development

3. Centrally Offered Courses, instead of the programme codes, the following codes will be used

Sl No	Proposed First Four Digit Codes	Name of the Course	Remarks
1	UCAS	Basic Acclimatizing Skills	
2	UCLS	Basic Life Saving Skills	
3	UCFL	Personal Financial Planning	Financial Literacy Course
4	UCDL	Computational Systems and Digital World	Digital Literacy Course
5	UCES	Environmental Science	EVS

Note: Here

- UC means University Core

4. Course Code for courses that are offered across more than one programme within a faculty of study will be as under:

Sl No	Faculty of Study	Course Code for Faculty Core Courses that are offered across more than one programme within a faculty of study
1	Faculty of Nursing	FCNU
2	Faculty of Science	FCSC
3	Faculty of Engineering	FCEN
4	Faculty of Computer Technology	FCCT
5	Faculty of Paramedical Sciences	FCPS
6	Faculty of Pharmaceutical Science	FCPH
7	Faculty of Commerce and Management	FCCM
8	Faculty of Humanities and Social Sciences	FCHS
9	Faculty of Physiotherapy and Rehabilitation	FCPR
10	Faculty of Agricultural Sciences and Technology	FCAS

For example, a course to be given to **all UG students** of the Faculty of Paramedical Science in the 1st year 1st semester will be FCPS1101, and only 1(one) instance of examination will be required.

Similarly, the same MOOCS course from SWAYAM will be taken by students from various faculties and will require a common code. The **Swayam Nodal officer** shall assign course codes with the MOOC courses.

End